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TO: JAMESTOWN PARKS AND RECREATION COMMISSION

FROM: Doug Hogan, Director

SUBJECT: Special Board Meeting – Friday, September 2, 2016 – 11:45AM

Agenda:

I. 2017 Salaries

MINUTES OF THE SPECIAL BOARD MEETING DATED
September 2, 2016

PRESENT: Chairman Larry Knoblich, Ron Olson, Richard Ryan
Mark Ukestad, Mike Landscoot

OTHERS: Doug Hogan, Bonnie Ukestad, Amy Walters, John Ruff

Chairman Knoblich called the meeting to order at 11:50am

2017 Salaries: Doug Hogan reported that evaluations were completed for the full-time staff. Evaluations were positive. Forecasting for 2017, State Aid will be down and we will be adding salaries for TRAC for 5-6 months in 2017 with only 4 months of income from TRAC. With that in mind, Doug Hogan proposed a 2.5% Cost of Living raise for Full-Time employees, no Merit increase at this time. Doug would like to complete staff evaluations twice a year.

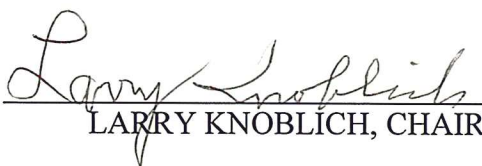
Ron Olson made a motion for a 2.5% Cost of Living raise for Full-Time employees for 2017 –motion died for lack of second.

After more discussion Ron re-motined to approve a 2.5% Cost of Living raise for Full-Time employees for 2017. Richard Ryan seconded. Richard – Yes, Mike – Yes, Mark – Abstain, Ron – Yes, Larry – Yes.

Part-time employees normally receive the same raise as full time. Richard Ryan motioned for part-time employees to receive a 2.5% Cost of Living raise for 2017. Mark Ukestad seconded. All approved.

Mark Ukestad moved to adjourn. Richard Ryan seconded. Meeting adjourned at 12:10pm.


BONNIE UKESTAD, CLERK


LARRY KNOBLICH, CHAIRMAN