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**TO: JAMESTOWN PARKS AND RECREATION COMMISSION**

**FROM: Doug Hogan, Director**

**SUBJECT: Board Meeting – Monday, April 11, 2016 4:00PM**

- I. MINUTES OF THE PREVIOUS MEETING**
- II. MONTHLY BILLS**
- III. OLD BUSINESS**
  - A. Joint Powers Agreement**
  - B. Land Purchase Agreement**
- VI. NEW BUSINESS:**
  - A. Capital Campaign – Mike Gee**
- V. REPORTS:**
  - A. Ted**
  - B. John R**
  - C. David**
  - D. John M**

MINUTES OF THE REGULAR BOARD MEETING DATED APRIL 11, 2016

PRESENT: Chairman Mike Landscoot, Richard Ryan, Mark Ukestad, Larry Knoblich

OTHERS: Doug Hogan, Director, Sheila Harr, Bonnie Ukestad, Ted Kapp, John Ruff,  
John Miller, David Seefried

GUESTS: Chris Olson, Representing the Jamestown Sun  
Katie Birch, Representing Ohnstad Twichell Law Firm

ABSENT: Vice Chairman Ron Olson

Chairman Landscoot called the meeting to order at 4:00pm.

Mark Ukestad made a motion to approve the March 16, 2016 minutes as written.  
Richard Ryan seconded. All approved.

Larry Knoblich made a motion to approve the monthly bills. Mark Ukestad seconded. All approved.

**JOINT POWERS AGREEMENT:** Doug Hogan stated that we don't have the Joint Powers Agreement with City. We have been in the revision process. Doug handed out a summarization of the meeting this last week with City – Jeff Fuchs- city administrator, Katie Anderson - mayor, Leo Ryan – city attorney & John Shockley - our bond counsel. There were some minor differences Doug feels we are able to handle but there are a couple points from the city: 1) Issuing bonds for more than 28.6 million (Dougherty came back to us and told us if we issue more, we can save money and establish a debt service reserve fund – by doing so we would get a better credit rating and better interest rate – looking at \$30.8 million: Series A would be 22.8 million and paid in 14 years or less, Series B would be 8 million and paid in 7 years or less based on sales tax history) 2) Once there is sufficient funds to pay off the bonds. The Bank of ND will issue a statement to the city administrator that there is sufficient funds to pay off the remaining debt, the city administrator will then notify the state tax commissioner's office to take the tax off the books, this process can take up to 1-3 months. The City feels that any excess revenues that come in during the discontinuation (backend) period should be retained by the City. Although, when the City passed the resolution to allow for the special election that language was for 1% sales tax for construction and **operations/maintenance** of Two Rivers Activity Center. This is holding us up - the backend collections after bonds are paid. Bonds cannot be sold until the Joint Powers Agreement has been signed.

Mark Ukestad made a motion to table the Joint Powers Agreement until the changes to JPA have been reviewed by the City Council Finance & Legal Committee and who is requesting changes, we need clarification before we do anything. Larry Knoblich seconded. Ryan – yes, Knoblich – yes, Landscoot – yes, Ukestad – yes

There will be a meeting Wednesday, April 20<sup>th</sup> at 2:00PM. McGough will be here to present the Guaranteed Maximum Price. Once the amount has been established the board will have to pass a resolution allowing that to happen. We will need to have a special meeting to approve the bond amount.

**LAND PURCHASE AGREEMENT:** Hogan informed that closing on the land purchase was last Friday (8<sup>th</sup>) for the 8.61 acres from Lutheran Charity Association. Papers are in process to exchange land with Jamestown Public School District as they have 15.33 acres north of Gussner School – we will receive half of that acreage in exchange for services. 8.61 acres will be exchanged in equal amounts for the remaining 7.5 acres so we will be on the same parcel of land.

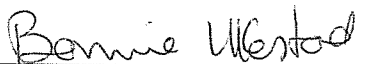
Excavation began last week and Jamestown Public School Board has given us permission to begin work while the paperwork is in progress for the exchange of land. Also, they have given us permission to stockpile the topsoil on school land.


**CAPITAL CAMPAIGN:** Mike Gee was unable to attend to give an update.

**REPORTS:**

- TED:**
- Nets are up
  - Preparing to paint
  - There was some tree damage (wind) from weekend to cleanup
  - Hoping to turn water on at the diamonds this week
- RUFF:**
- Golf Course is open – not much play due to cold weather
  - May 1<sup>st</sup> will be first golf tournament – Tom Kenna Benefit
  - Women's Volleyball ends tonight and co-ed will be completed in two weeks
- DAVID:**
- There were 2 state tournaments held in March – both went well
  - Ice Show – 3<sup>rd</sup> weekend in March
  - Pure Hockey took over the ice March 22<sup>nd</sup> until April 18<sup>th</sup>
  - Will take the ice out next week then will start over at the pool
  - University of Jamestown has started the locker room construction at Wilson Arena
  - There will be public roller skating for a month starting April 24<sup>th</sup>
  - New Zamboni will be delivered in August – still looking for advertisers on the Zamboni
- MILLER:**
- Majority of the cattails are burnt and cleaned up
  - Krebsbach has north & south walls cut out and repacked with clay. Liner needs to be put in and we will need manpower to get that done. Miller plans on attending Men's Association meeting to ask for help. When liner is installed the holding pond will be filled.
  - Discussion held on fence around holding pond. It was decided due to liability reasons we should have an 8' fence. Old fence was damaged when getting it out. Miller to get prices.
  - Aerifying greens will take place after the Tom Kenna Benefit Tourney May 1<sup>st</sup>. Will close 9 holes at a time.
  - Irrigation boxes are here and need to be installed by MTI

Mark Ukestad moved to adjourn. Richard Ryan seconded. Meeting adjourned at 5:00pm. Next scheduled meeting is May 9th.

  
BONNIE UKESTAD, CLERK

  
MIKE LANDSCOOT, CHAIRMAN